



AQUINAS COLLEGE

Quality Catholic Education

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Exiting Advice Form

Thank you for taking the time to provide us with details of your child/ren's departure from Aquinas College.

Date: _____

I/We wish to advise that our child/ren listed below will be leaving Aquinas College as detailed below:

Child's Name: _____ Year Level: ____ VPC ____ (_____)

Child's Name: _____ Year Level: ____ VPC ____ (_____)

Child's Name: _____ Year Level: ____ VPC ____ (_____)

Child's Name: _____ Year Level: ____ VPC ____ (_____)

My/our child/ren will be leaving on: _____

My our child/ren will be attending the following school:

Name: _____

Address: _____

Phone Number: _____

Our forwarding details are:

Name: _____

Address: _____

Phone Number: _____

Email: _____

Comments/Reason _____

Yours sincerely

Signature

Please note that items listed below **MUST BE RETURNED TO THE COLLEGE PRIOR** to the student departure:

LAPTOP

LAPTOP BAG

LAPTOP CHARGER

IPAD

TEXTBOOKS

SCHOOL LOCK

LIBRARY BOOKS



Name of Student: _____

Year Level: _____ VPC: _____

Name of Parent/Guardian: _____

Phone Number: _____

| Department | Item | Date returned | Signature of Department Head |
|----------------------|--|---------------|------------------------------|
| Library | Library books Returned Paid (please circle) | | |
| IT | Laptop Ipad (please circle) Bag Charger | | |
| Book Hire (P & F) | Text Books Returned Paid (please circle) Combination Padlock | | |

Enrolment Bond (Please tick one)

- Refund Enrolment Bond (applicable only if fees paid in full)
- Credit Enrolment Bond to College Fees Account
- Donate Enrolment Bond to the College

Book Hire Bond (Please tick one)

- Refund Book Hire Bond (applicable only if fees paid in full)
- Credit Book Hire Bond to College Fees Account
- Donate Book Hire Bond to the College