



AQUINAS COLLEGE FEES & LEVIES

2016

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College Fees & Levies for 2016

1 ST STUDENT	Year11- 12	Year 9-10	Year 8	Year 7
TUITION FEES	\$ 4,312.00	\$ 3,869.00	\$ 3,869.00	\$ 3,869.00
LEVIES	\$ 2,130.00	\$ 2,130.00	\$ 1,800.00	\$ 2,100.00
TOTAL	\$ 6,442.00	\$ 5,999.00	\$ 5,669.00	\$ 5,969.00

2 ND STUDENT	Year11- 12	Year 9-10	Year 8	Year 7
TUITION FEES	\$ 3,880.00	\$ 3,482.00	\$ 3,482.00	\$ 3,482.00
LEVIES	\$ 1,129.00	\$ 1,129.00	\$ 799.00	\$ 1,099.00
TOTAL	\$ 5,009.00	\$ 4,611.00	\$ 4,281.00	\$ 4,581.00

3 RD STUDENT	Year11- 12	Year 9-10	Year 8	Year 7
TUITION FEES	\$ 3,449.00	\$ 3,096.00	\$ 3,096.00	\$ 3,096.00
LEVIES	\$ 1,129.00	\$ 1,129.00	\$ 799.00	\$ 1,099.00
TOTAL	\$ 4,578.00	\$ 4,225.00	\$ 3,895.00	\$ 4,195.00

4TH, 5TH, 6th same as 3rd Student

PER STUDENT	PER YEAR
YEAR 7 & 8 SUBJECT LEVY	\$220.00
CATHOLIC FUTURES FUND 2016	\$22.00
YEAR 10 ASSESSMENT	\$160.00

Fee Policy

Enrolment:

1. The Parent/s or Guardian/s responsible for payment of accounts is/are to sign the confirmation of Enrolment guaranteeing to pay accounts as they fall due.
2. All applicants for enrolment are to receive a copy of the School Fees Policy.
3. The College may check payment and student records at previous schools and Parent/s or Guardian/s may be requested to provide a letter from your previous school indicating that all fees are paid at the time of transfer.
4. Enrolment Bond must be paid after acceptance letter is received. This bond is refunded when the student leaves the College after payment of all outstanding accounts and subject to the return of all hire and library books. If there are outstanding fees owing to the College the Bond will be used to reduce the balance owing.
5. For those families whose child completes their education (ie Year 12), a written notice requesting a refund is required during last term, if this is not received after 12 months the College may use these funds as a donation.
6. A Financial Arrangement Form may be completed in case of family separation or changes in the original enrolment form.

Accounts:

1. The Annual Fee is billed over three school term instalments at the commencement of Terms 1, 2 and 3. These are emailed to you and you will also receive a statement via email in Term 4 to check any outstanding balances that need to be cleared by 31st December of that year.
2. The statement must be paid by the due date shown on the fee statement. If a formal payment plan has been entered into, the finalisation date is extended until 31 December of that year. All fees and levies must be paid by that date.
3. Arrangements can be made for fees to be paid in a lump sum or over other periods of time other than by term. These arrangements must be made with the Finance Administrator.
4. Accounts can be paid by BPAY, EFTPOS, cash, cheque, debit card, credit card or by direct debit from nominated accounts or by payroll deduction if available. Again, formal payment plans must be organised through the Finance Administrator.

We now have a payments window located at the College and it is open Tuesdays to Thursdays from 7.00 am – 9.00 am and then 2.00 pm – 3.00 pm.

5. The Finance Administrator must be contacted to obtain approval for an extension of time to pay the fees if circumstances arise where an account cannot be settled by the due date. Please contact if you need to set up a formal payment plan also. Please note these plans are only valid for the current year and need to be set up for the following year's fees.
6. A 5% discount of **Tuition Fees** applies for early payment of Fees (i.e. full payment of annual Tuition & Levy Fees by the Term One due date). Please notify the College if you pay full fees via BPAY so we can adjust your statement accordingly.

DISCOUNT: PLEASE NOTE THAT THIS APPLIES TO THE TUITION FEE PORTION ONLY.

A 5% discount applies to Tuition Fees where the total Tuition Fees and Levies for the whole year are paid in full by the Term 1 due date.

Students participating in optional activities requiring a financial commitment:

It is a requirement that monies paid to Aquinas College for whatever purpose will be allocated according to the following priorities. Therefore, students may not attend optional excursions, activities, or sports until the following criteria have been met:

- School fees and levies are to be paid in full or you are on a formal payment plan with the College and there is a solid history of your financial commitment to the College.
- Optional activities associated with the teaching and learning curriculum.
- Optional participation associated with co-curricular activities.

Exit Notice:

1. One term's notice is required in writing of intention to withdraw student/s from the College. In lieu thereof, four weeks' fees at the rate fixed by the College for the ensuing term shall be payable.
2. Appropriate exit form to be completed and signed by parent/guardian. These are located on our Website.

New students entering the College:

New students entering the College after the commencement of a term will be charged on a pro-rata basis for the remaining weeks of a term. The invoice must be paid by the last week of the term

Special Concession:

Families in financial stress are able to apply for a Special Concession at the beginning of each school year. Applications close on the 31st January each year. Forms are available from the Finance Administrator or on our website and must accompany all of the documentation required. Concessions are not done retrospectively so it is important to apply as soon as school commences. The College will assess families and concession will be granted to those who meet the criteria. It is to be noted that the College has limited funds to use to assist and as we have many families that are experiencing hardship each case will be looked at individually and prioritised accordingly. The approval of concessions are conditioned one of these conditions are that a payment arrangement must be entered into and honoured for the contract to remain invalid. *Please refer to our Fee Concession Policy for further details.*

Overdue Accounts:

Every effort will be made by the College to make contact with any family with an overdue account and to negotiate a payment plan that is in line with the family's current financial position. This will include contact via email, telephone and letter. Accounts which have passed the due date and have not been settled or are not on an approved payment agreement will be charged a \$50 late fee, it is the families responsibility to manage their account with the College.

Should a family fail to respond to these contacts and to negotiate a payments plan schedule which addresses the school fee account, the family will be referred to a registered debt collection agency which will work with the family to address the debt. Any family on a negotiated payment plan which is broken without consultation with the Business Manager will also be referred directly to the debt collection agency. Please note that debt collection fees may also be added onto your account.

Exclusion of Students:

Approval has been given by the Executive Director for the exclusion of students from enrolment for the following year if:

- (a) Fee accounts are not paid, or
- (b) Satisfactory alternative arrangements have not been made by the end of the school year.

For further information regarding the issue and payment of school fees can be obtained by contacting the College Finance Administrator or the Business Manager.

Year 10 Career Assessment Program

Aquinas College implemented a new Career Assessment program for all Year 10 students in 2007. This program is part of our career program for Year 10's and we expect all students in 2016 Year 10 to participate.

The program begins with a half day career testing session run by Dr Marian Kratzing, a Careers Psychologist. Dr Kratzing has developed a unique career profiling system which she and her colleagues provide to many independent schools in Sydney.

The profiling session will be a group session of about 4 hours in duration in which students will complete several questionnaires and tests designed to assess a variety of factors which are important in selecting a career. These will include:

- **Aptitude Assessment** covering six areas:
 - Non-verbal, verbal, numerical, clerical, mechanical and spatial reasoning
- **Occupational Interest Assessment**
 - Using an Australian interest inventory to identify preferred vocational roles
- **Personal Style Assessment**
 - The personal style will give information about the kind of work focus and work environment which is most likely to suit the student

Report and Interview

Following the assessment session, the results will be scored and analysed, and Dr Kratzing will write individual reports for each student, of around 11-12 pages each. The report details each student's results for each of the tests and questionnaires and concludes with a list of career examples for each student to explore, together with a Career exploration workbook to aid this process. The reports will be handed back in an individual interview for each student with either Dr Kratzing or one of her colleagues, who are also Careers Specialists.

The interviews will take place at school during the middle of the year, for which you will be notified. A summary of each student's results will be held on a confidential file by our school Careers Counsellor to assist with further career counselling.

The cost per student is \$160 which includes a comprehensive written report and a 30 minute individual interview. (The comparative cost of an individual career assessment in Brisbane is around \$500-\$600.)

Subsequent Career Activities

Following their interview, students will have a workbook to complete to more thoroughly investigate career alternatives that they have selected through the assessment process. This will be supported by our school Careers Counsellor and students will have ongoing support in their research into different career and course options.

If you have any questions regarding this program, please contact the school Careers Counsellor, Mr. Wayne McBurnie on 0755 102840.

Elective Subject Levies 2016

HOSPITALITY LEVY

The levy incorporates the cost of all consumables, resources, equipment, excursions and requirements for Certificate 1 and other necessary incidentals, which enables the running of this course.

Year 9 (per semester)	\$88
Year 10 (per semester)	\$165
Year 11 (per year)	\$529
Year 12 (per year)	\$529

CHILD CARE LEVY (CERTIFICATE III)

The levy includes student enrolment in "My Other Mum", 14 units of competency, first aid course, a work experience t-shirt, stationery costs including photocopying, excursion/incursions and access to a virtual baby. Any costs associated with work placement (such as transportation) are not included in the levy.

Year 11 (per semester)	N/A
Year 12 (per semester)	\$295

TEXTILES LEVY

The levy incorporates the cost of all consumables, resources, equipment, excursions and other necessary incidentals, which enables the running of this course.

Year 9 (per semester)	\$70
Year 10 (per semester)	\$70
Year 11 (per year)	N/A
Year 12 (per year)	N/A

VISUAL ART LEVY

The levy incorporates the cost of all art and photographic materials and consumables, and contributes towards ongoing software upgrades and other necessary incidentals, which enables the running of this course.

Year 9 (per semester)	\$80
Year 10 (per semester)	\$80
Year 11 (per year)	\$270
Year 12 (per year)	\$270

FILM, TELEVISION MEDIA LEVY

The levy incorporates all materials, consumables and covers class excursions, equipment maintenance and upgrades and software requirements and other necessary incidentals, which enables the running of this course.

Year 9 (per semester)	\$50
Year 10 (per semester)	\$60
Year 11 (per year)	\$115
Year 12 (per year)	\$115

Elective Subject Levies 2016 continued...

INDUSTRIAL TECHNOLOGY & MANUFACTURING LEVY

The levy incorporates all materials, consumables and covers class excursions, equipment maintenance and upgrades and software requirements and other necessary incidentals, which enables the running of this course.

INDUSTRIAL TECHNOLOGY LEVY	
Year 9 (per semester) ITD	\$60
Year 10 (per semester) ITD	\$110
Year 11 (per year) Technology Studies	\$200
Year 11 (per year) ITST	\$200
Year 12 (per year) Technology Studies	\$240
Year 12 (per year) ITST	\$240

BUSINESS MANAGEMENT LEVY

The levy contributes to a small portion of the running of this course.

Year 12 (per year)	\$15
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BIOLOGY LEVY

Year 11: This levy incorporates transport, accommodation and meal expenses incurred by students attending the Biology camp excursion. It does not cover the cost of wetsuits and flippers which is the students own responsibility to supply. This excursion is a compulsory component of the Biology course.

Final costs will be advised once student numbers and details have been finalised.

SPORTS EXCELLENCE (RUGBY & NETBALL) LEVY

Eligible students must qualify to be accepted into this program.

Year 8, 9 & 10 The Aquinas College Rugby League and Netball Excellence Program offer many opportunities for students to improve their football and netball skills both on and off the field. This levy is to assist with costs of these learning experiences and the sports excellence training and playing uniforms.

SPORTS EXCELLENCE RUGBY LEVY	
Year 8 (per year)	\$190
Year 9 (per year)	\$70
Year 10 (per year)	\$190
<i>New students incur extra charge for uniforms.</i>	

SPORTS EXCELLENCE NETBALL LEVY	
Year 8 (per year)	\$190
Year 9 (per year)	\$190
Year 10-12 (per year)	\$80
<i>New students incur extra charge for uniforms.</i>	

EXTRA CURRICULA ACTIVITIES

The College also offers extra curricula activities throughout the year such as a Ski Trip to New Zealand, The Kokoda Challenge, HPV Challenge, a Japan Tour and the Year 12 Ancient History Educational Tour to name a few. While some of these activities can be directly related to the curriculum, they are all deemed to be non-compulsory and as such, inclusion in these activities is only permitted if the school fees and levies are paid. Costs for these extra-curricular activities are available upon application.